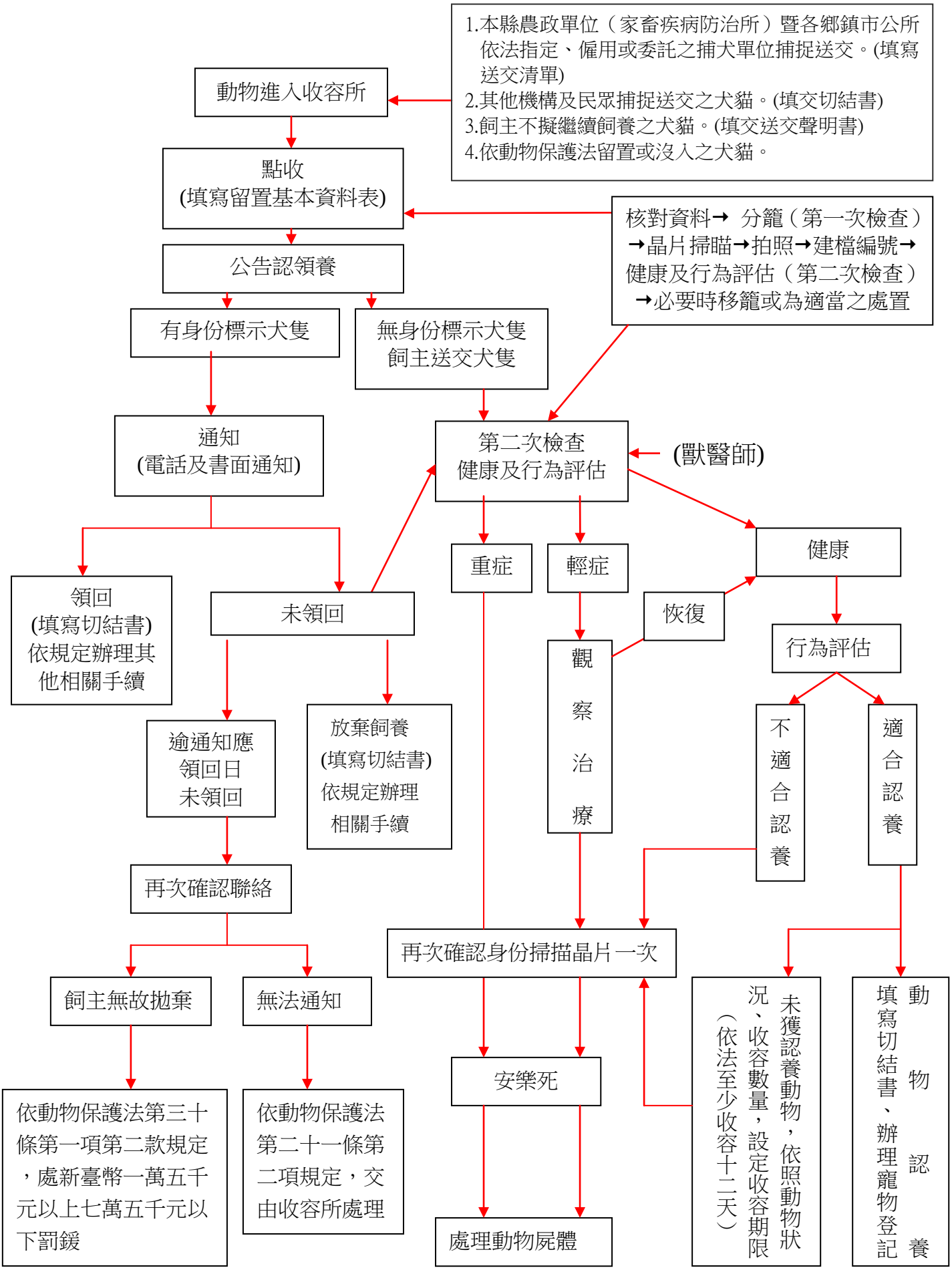公立南投動物收容所動物管理作業標準流程圖